

# End – to – End Logistics Innovations

## 2 TRADE SHOWS



INTRALOGISTICS SOLUTION,  
WAREHOUSE  
AND PROCESS MANAGEMENT  
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FOOD LOGISTICS  
AND COLD CHAIN SOLUTIONS  
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**16-18 OCTOBER 2024**

**BITEC BANGNA, HALL 100, BANGKOK, THAILAND**

**EXHIBITOR BRIEFING  
(ENGLISH VERSION)**



Proposed by:



# INDEX

16 - 18 OCTOBER 2024

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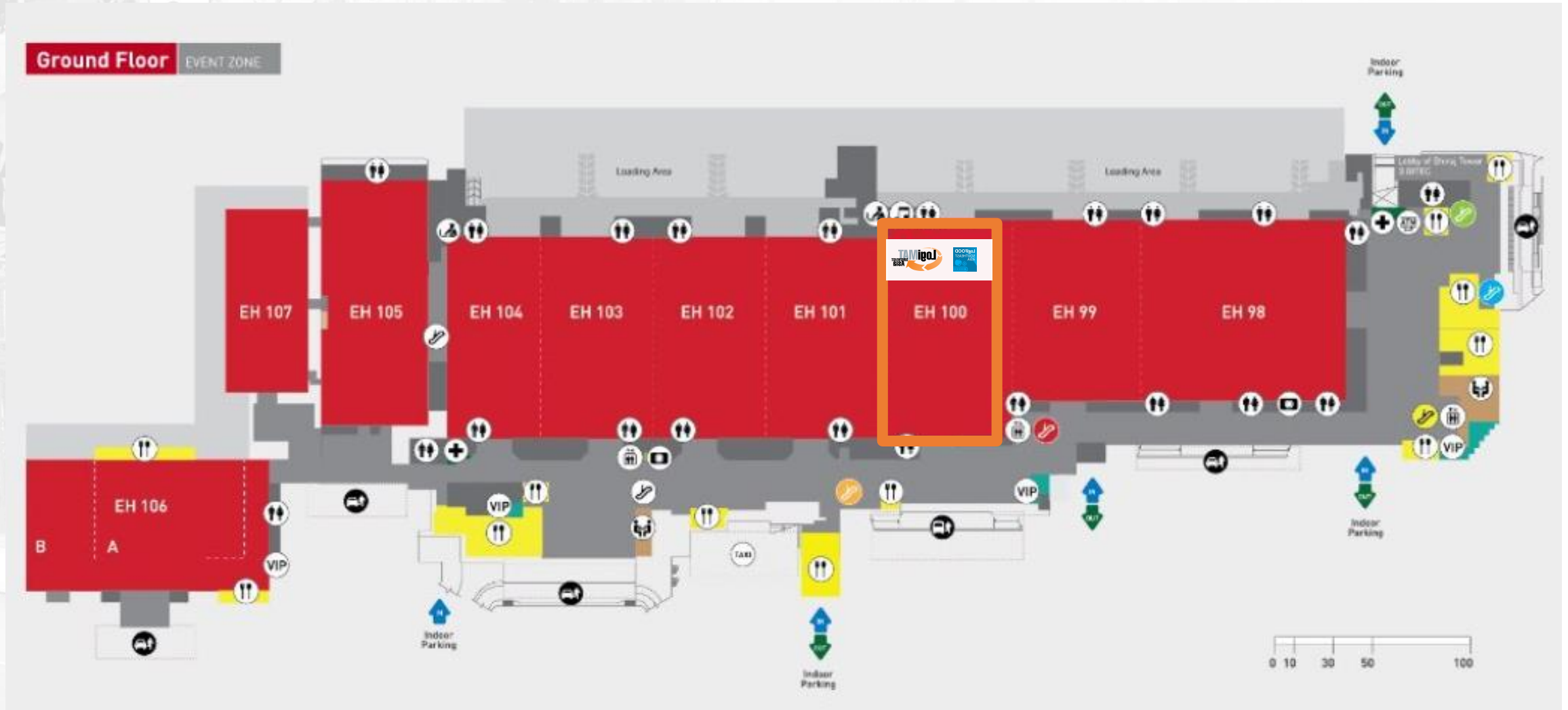


# VENUE OVERVIEW

# EVENT FLOOR PLAN : EH 100

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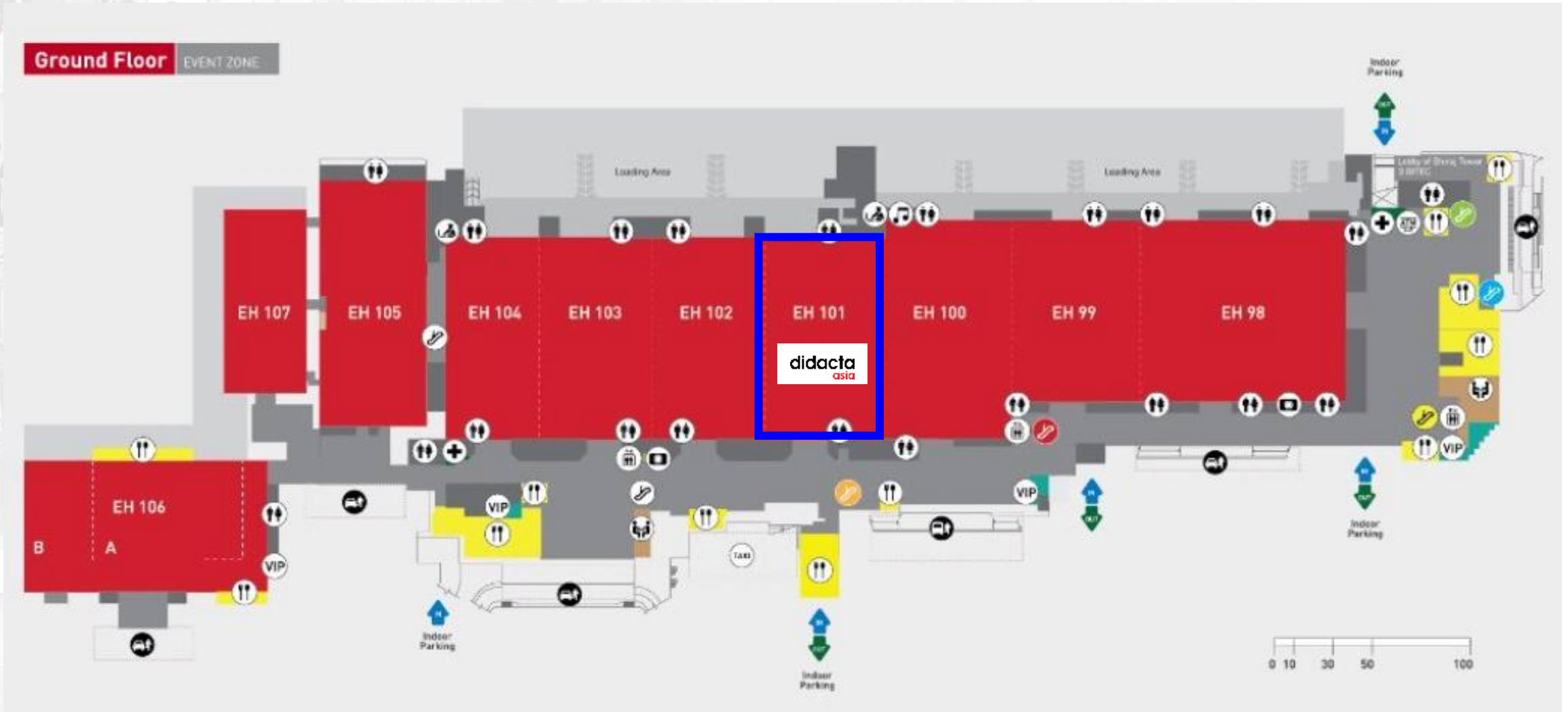
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# EVENT FLOOR PLAN CO-LOCATED SHOW: EH101

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# EVENT SCHEDULE

# MOVE – IN SCHEDULE (BUILD-UP PERIOD)

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Build-Up Period (14-15 Oct 2024)	Date	Time
Official Stand Contractor Move-In	14 Oct 24 15 Oct 24	13.00 – 24.00 Hrs. 08.00 – 24.00 Hrs.
Non-Official Stand Contractor Move-In <b>* <u>Raw Space Exhibitors only</u></b>	14 Oct 24 15 Oct 24	15.00 – 24.00 Hrs. 08.00 – 24.00 Hrs.
Exhibitor Move-In and Stand Decoration <b>* <u>For Standard Booths &amp; Pavilions</u></b>	15 Oct 24	13.00 – 24.00 Hrs.
Exhibitor's badge pick up (Counter in front of EH 100)	15 Oct 24	09.00 – 18.00 Hrs.

**\*\*Contractors must exchange contractor badge at the loading area and wear the contractor badges at all time in the exhibition hall.**

# MOVE – IN SCHEDULE (EXHIBITION PERIOD)

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Show day (16-18 Oct 2024)	Date	Time
Hall Opens for Exhibitors *Prepared equipment (Trolley- <b>only allow 1 hour before show open and 1 hour after show end</b> )	16 - 18 Oct 24	09.00 – 10.00 Hrs. 18.00 – 19.00 Hrs.
Opening Hours of the Exhibition	16 - 18 Oct 24	10.00 – 18.00 Hrs.



# MOVE – IN SCHEDULE (DISMANTLING PERIOD)

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Dismantling Period (18-19 Oct 24)	Date	Time
Stand Dismantling (Not allow dismantling before the period)	18 Oct 24 19 Oct 24	18.00 – 24.00 Hrs. 24.01 – 6.00 Hrs.
All Stands Dismantled & Debris Removed	19 Oct 24	By 6.00 Hrs.

**\*\*Contractors must exchange contractor badge at the loading area and wear the contractor badges at all time in the exhibition hall.**

# BITEC ENTRANCE AND EXIT

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## Transportation Guide

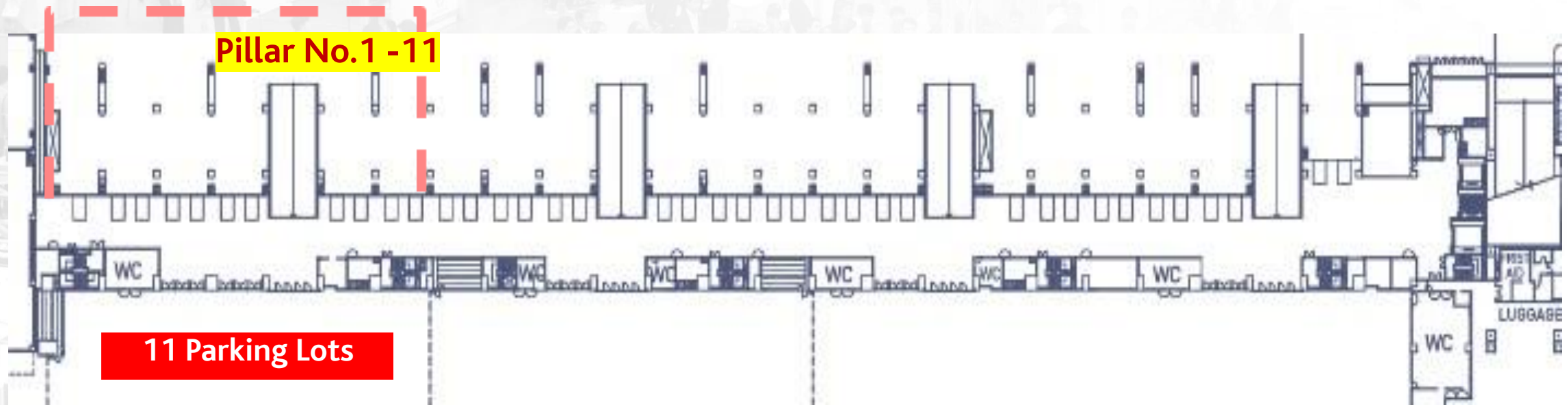


	<b>BTS Skytrain</b> Bangna station <b>Exit 1</b> , A short walk to the Skywalk bridge leading direct to BITEC
	<b>Public Buses</b> Entrance 1 Travel by bus No. 38, 46, 46A, 48, 132, 139, 180 from Debaratna Rd. Entrance 3 Travel by bus No. 2, 23, 45, 102, 116, 142, 507, 508 from Sukhumvit Rd.
	<b>Mini Vans</b> Pick up & drop off at Bangna Intersection (100 m. from BITEC) to Bangkok Southern Bus Terminal, Bangkok Bus Terminal (Chatuchak), Bangkok Railway Station (Hua Lamphong), Rangsit, Silom, Rama 2
	<b>Exit the Expressway For Entrance 1</b> - Exit the Expressway to Debaratna Rd. - Keep left, enter service road - Use BITEC U-turn
	<b>Exit the Expressway For Entrance 3</b> - Exit the Expressway to Samut Prakarn (Sukhumvit) - Keep left, to BITEC

# LOADING BAY OF EH 100

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## EH 100

Vehicles (either) per  
Each parking lot



# ROUTES GUIDE TO MARSHALING YARD

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**Parking Area : Move In / Out**

# ROUTES GUIDE TO LOADING BAY

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**Parking Area : Move In / Out**

# ROUTES GUIDE TO LEAVE THE AREA

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# REGULATION AT LOADING AREA

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**Organiser and Venue will not allow any vehicle to enter the exhibition hall without prior permission from the Organiser. All vehicles entering the exhibition area must follow procedures.**

- Parking or waiting in loading bays **is not allowed**. Vehicles must move immediately after they have finished loading or unloading.
- **It is not allowed** to load or unload through glass doors.
- Any goods or items left at the loading area are entirely the owner's responsibility, The Organiser and Venue are not liable for any damage or loss of property that may happen during the event.



# REGULATION AT LOADING AREA

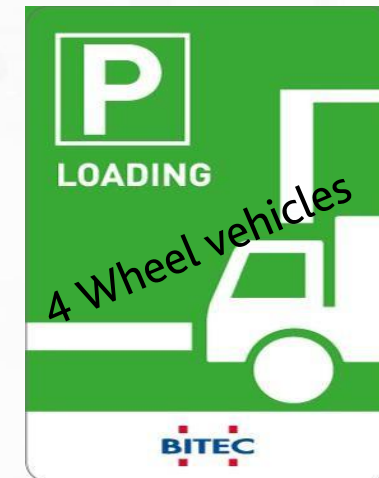
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## LOADING BAY PARKING FEE

- Car/ 4 Wheel vehicles  
First 1 ½ hours free of charge
- More than 6 wheels vehicle.  
First 3 hours free of charge
- Succeeding hours 200 Baht/hour ( a fraction of an hour is considered 1 hour )
- Lost Parking Card 1,000 Baht



**\*\*\* Parking fee cannot be waived\*\*\***



# EXAMPLE OF VEHICLE PASS

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## VEHICLE PASS



Company :

**RAW SPACE ONLY**

Booth Number :

Car Plate Number :

LogiMAT & LogiFOOD SEA 2024

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# RULES & REGULATIONS

# EXHIBITOR MANUAL

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All exhibitors should carefully study our manual to ensure that your participation will be a successful experience for your company. Please return the order forms on or prior to the stipulated dates stated to ensure that the services required are arranged before the exhibition.

The Premier Trade Show for Intralogistics Solutions, Warehouse, and Process Management  
OCTOBER 16-18, 2024  
BITEC, BANGKOK, THAILAND  
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"OPTIMIZE LOGISTICS FROM PROCUREMENT  
PRODUCTION TO DISTRIBUTION"

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**16-18 OCTOBER 2024**  
BITEC, BANGKOK, THAILAND

**FREEZING LIMITS, BOOSTING BUSINESS**  
at LogiFOOD Southeast Asia

**EXHIBITOR MANUAL**

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IN CO-LOCATION WITH: LogiMAT SEA

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YOUR MARKET ACCESS AROUND THE GLOBE!

# EXHIBITOR MANUAL'S FORM DEADLINE

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		Compulsory	Deadline
<b>Forms</b>	<b>Marketing Opportunities</b>		
1	Company Profile & Products Hi-light	All Exhibitors	Immediate
2	VIP Nomination		Immediate
3	Mailings		Immediate
	<b>Booth and Utilities</b>		
4	Exhibitor Badges	All Exhibitors	6 October 2024
5	Fascia Name	For Shell & Display Booth Exhibitors	25 September 2024
6	Raw Space Exhibitor	For Raw Space Exhibitors	25 September 2024
7	Service Location Plan	All Exhibitors	30 August 2024
8	Audio Visual Equipment		30 August 2024
9	Furniture & Equipment		30 August 2024
10	Electricity & Lighting	For Raw Space Exhibitors	30 August 2024
11	Compress Air		30 August 2024
12	Water Supply & Drainage		30 August 2024
13	Carpet Rental		7 October 2024
14	Stand Security		30 September 2024
15	Booth Attendant		30 September 2024
16	Visa Application Letter		30 September 2024
17	Advertisement in E-Show Directory		15 September 2024
	Freight Forwarding Services	<b>IMPORTANT (Please read)</b>	<b>20 September 2024</b>
	Online Order		
	Stand Cleaning Services	For Raw Space Exhibitors	** Order via <a href="#">BITEC Online Order</a>
	Telephone, Fax & Wi-Fi Internet, Food & Beverage		** Order via <a href="#">BITEC Online Order</a>

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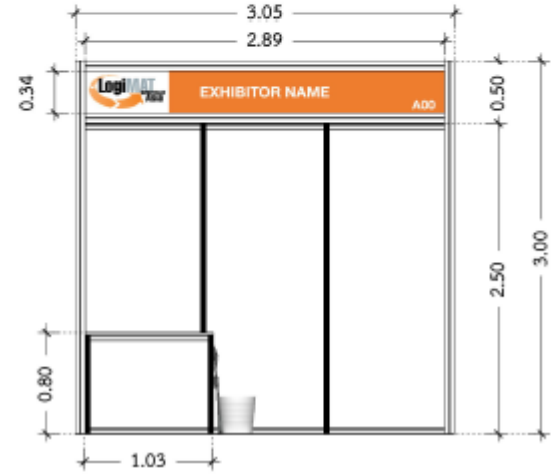
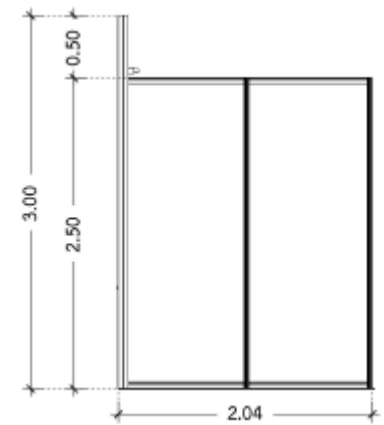
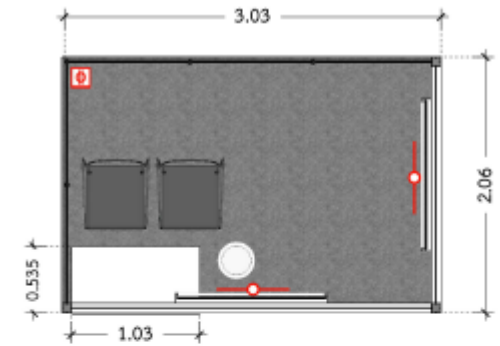
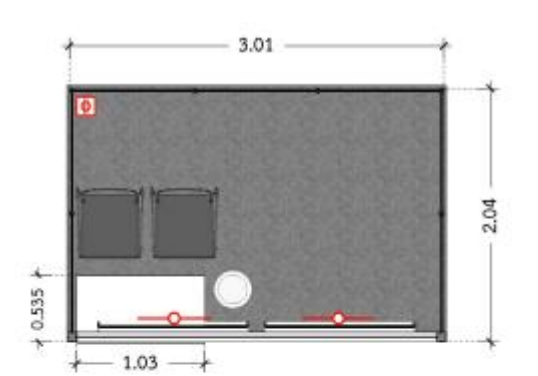
# FOR STANDARD SCHELL SCHEME EXHIBITOR



# STANDARD SHELL SCHEME SIZE 6 SQM. (2.00 X 3.00 M.)

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Electrical equipment list		
	Fluorescent	2
	Power socket 5A	1

Furniture List	
Lockable Cabinet	1
Grey Fiber Chair	2
Waste Basket	1

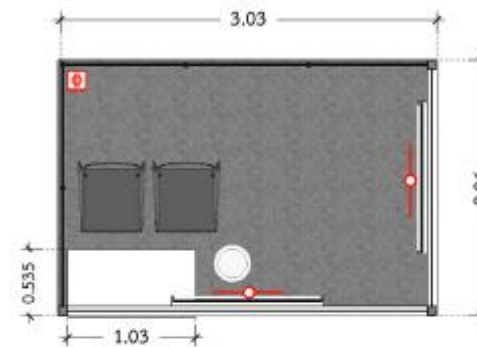
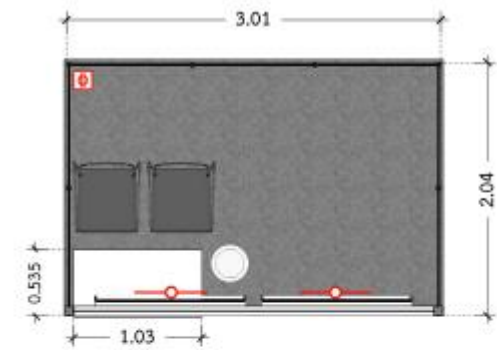
MIDDLE BOOTH

CORNER BOOTH

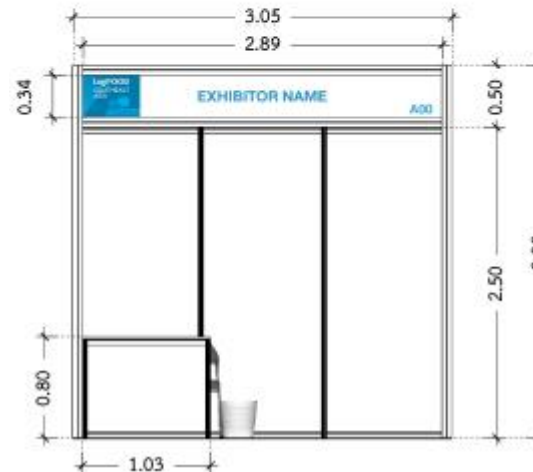
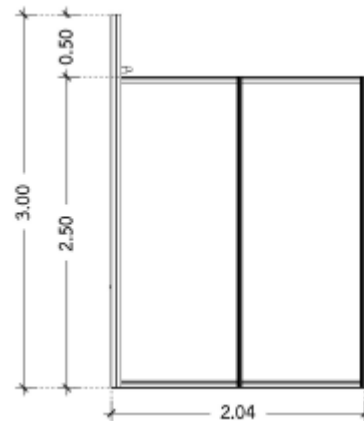
# STANDARD SHELL SCHEME SIZE 6 SQM. (2.00 X 3.00 M.)

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Electrical equipment list		
	Fluorescent	2
	Power socket 5A	1



Furniture List		
Lockable Cabinet	1	
Grey Fiber Chair	2	
Waste Basket	1	

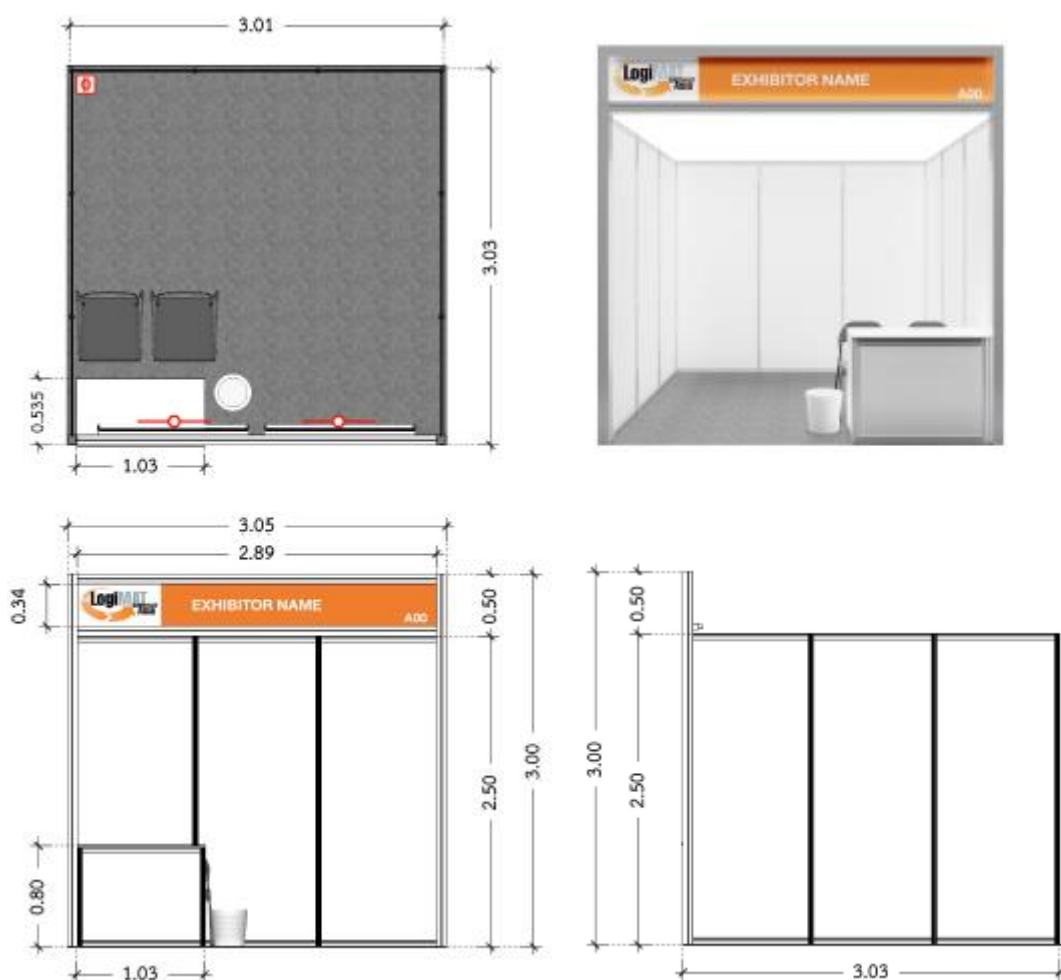
MIDDLE BOOTH

CORNER BOOTH

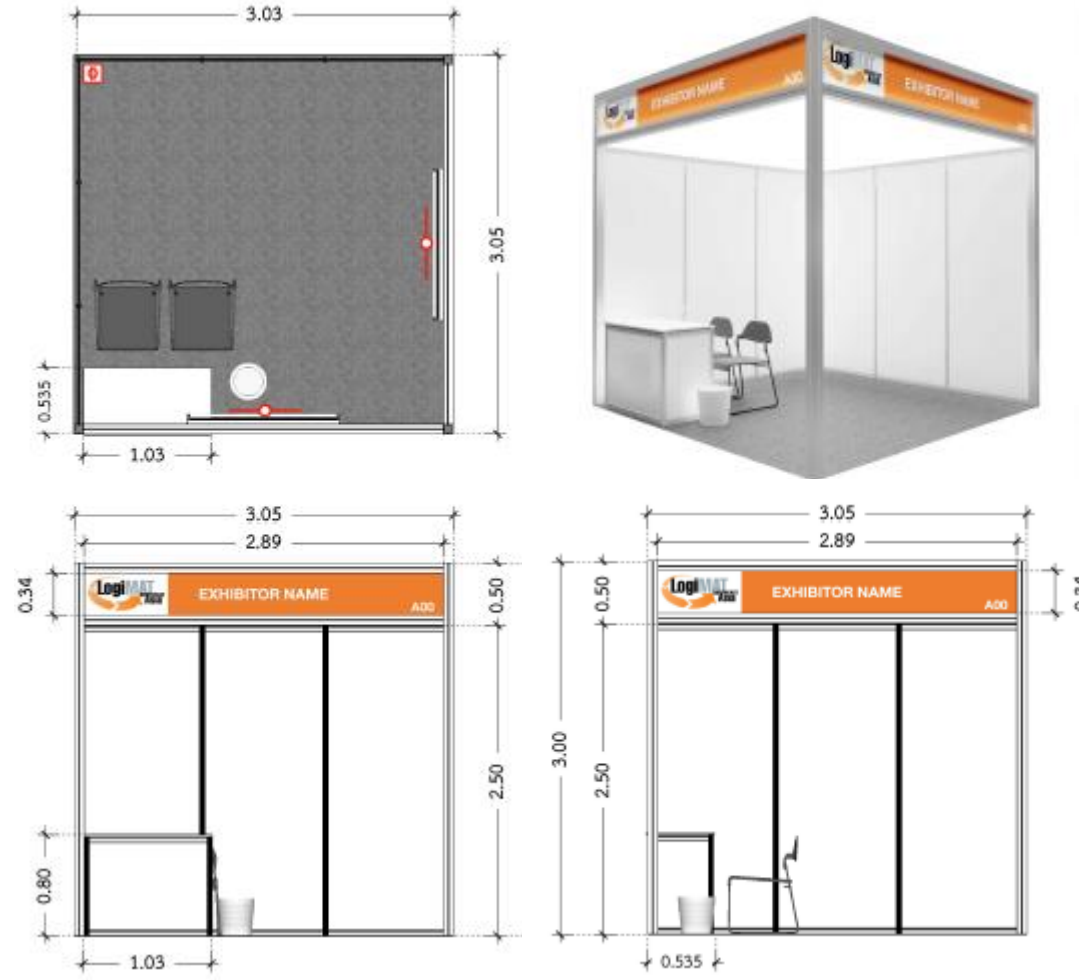
# STANDARD SHELL SCHEME SIZE 9 SQM. (3.00 X 3.00 M.)

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MIDDLE BOOTH



CORNER BOOTH

Electrical equipment list		
	Fluorescent	2
	Power socket 5A	1

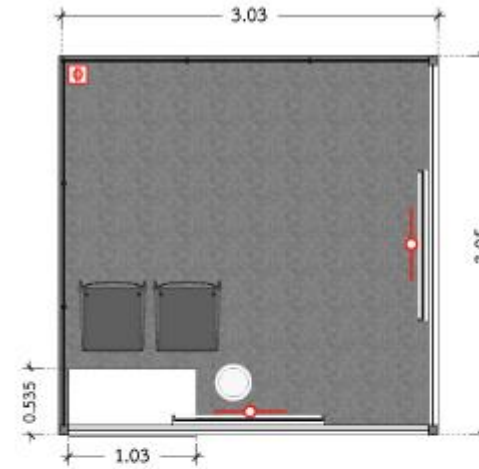
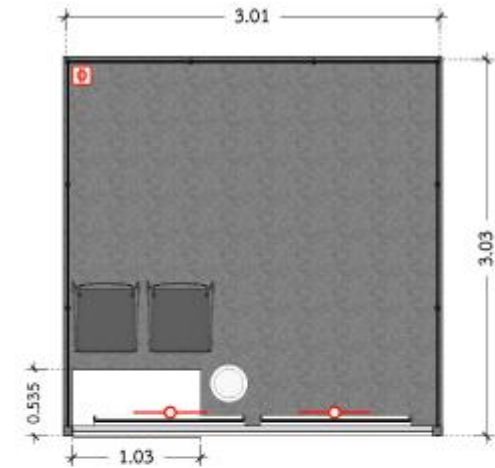
Furniture List	
Lockable Cabinet	1
Grey Fiber Chair	2
Waste Basket	1



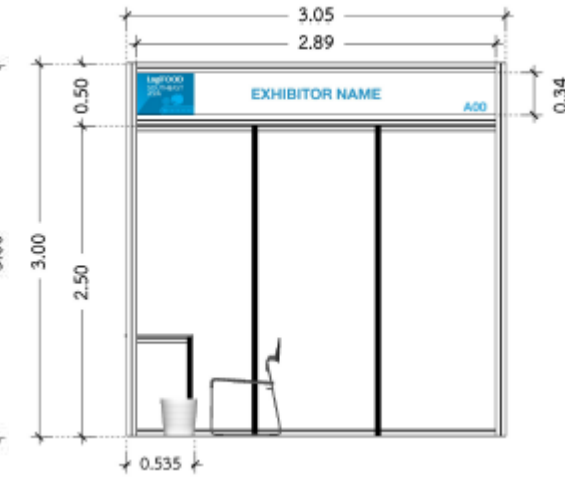
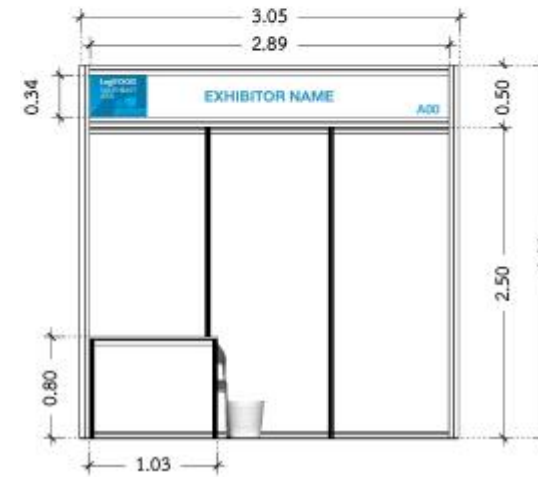
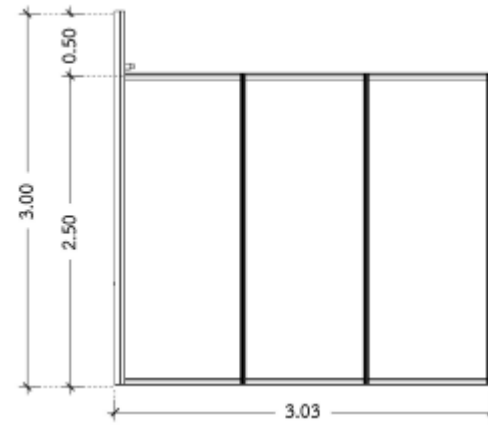
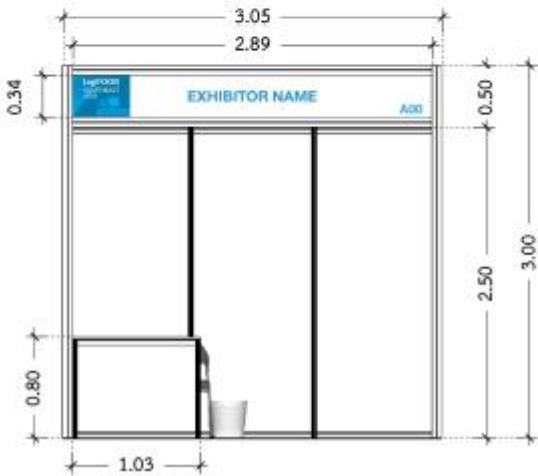
# STANDARD SHELL SCHEME SIZE 9 SQM. (3.00 X 3.00 M.)

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Electrical equipment list		
	Fluorescent	2
	Power socket 5A	1



Furniture List	
Lockable Cabinet	1
Grey Fiber Chair	2
Waste Basket	1

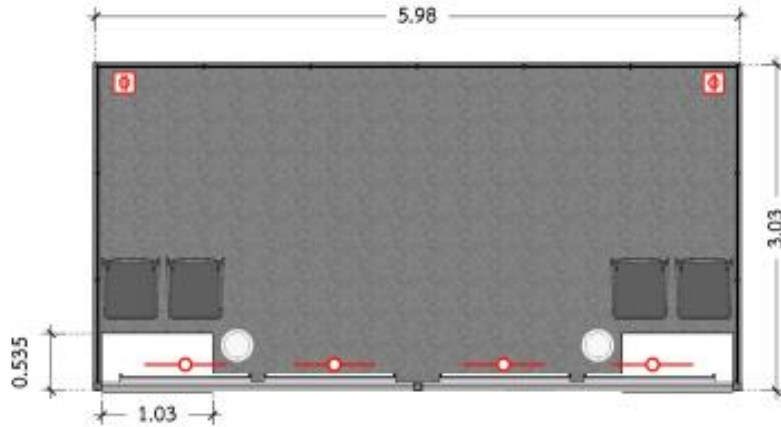
MIDDLE BOOTH

CORNER BOOTH

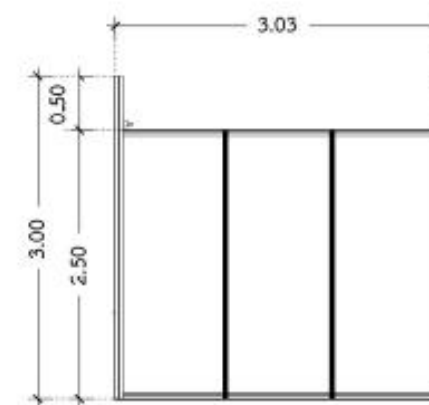
# STANDARD SHELL SCHEME SIZE 18 SQM. (6.00 X 3.00 M.)

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Furniture List	
Lockable Cabinet	2
Grey Fiber Chair	4
Waste Basket	2



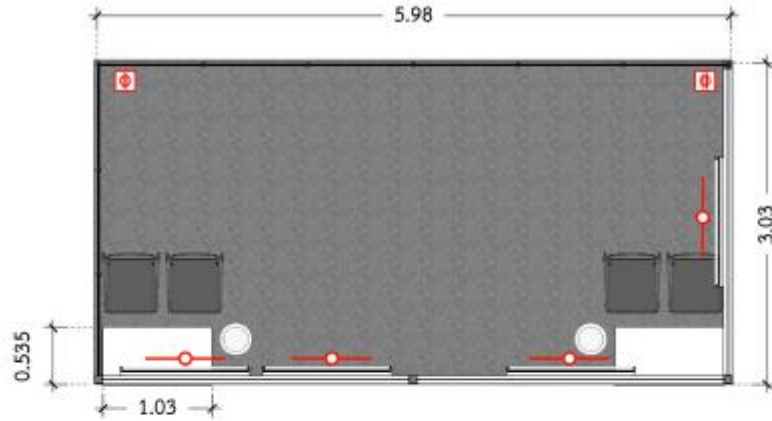
Electrical equipment list		
	Fluorescent	4
	Power socket 5A	2

## MIDDLE BOOTH

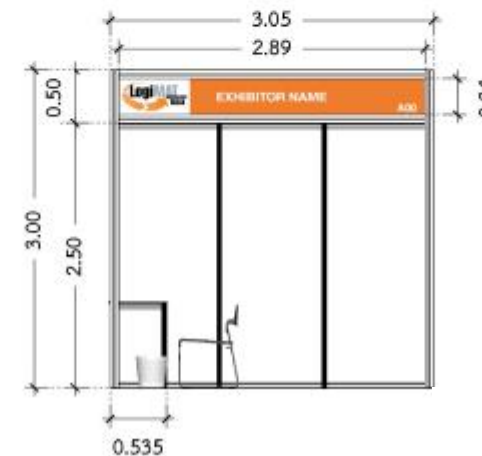
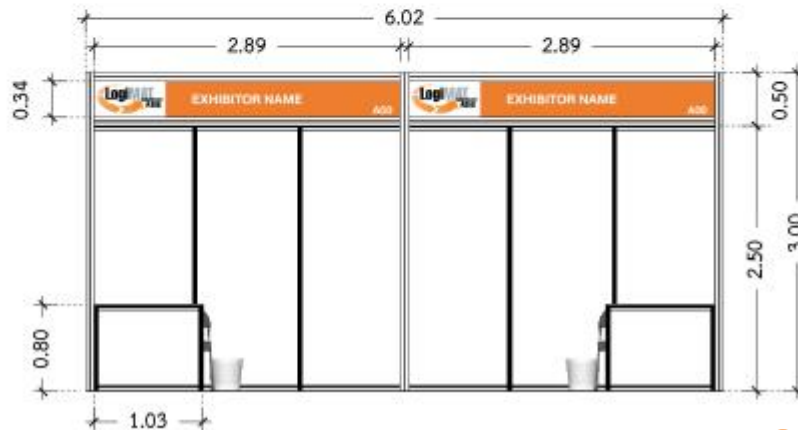
# STANDARD SHELL SCHEME SIZE 18 SQM. (6.00 X 3.00 M.)

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Furniture List	
Lockable Cabinet	2
Grey Fiber Chair	4
Waste Basket	2



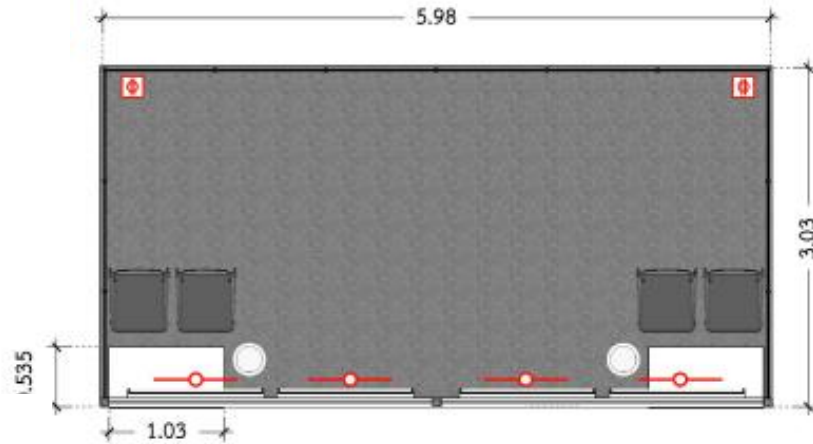
Electrical equipment list		
	Fluorescent	4
	Power socket 5A	2

## CORNER BOOTH

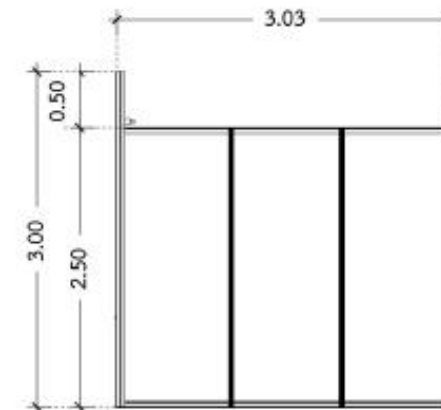
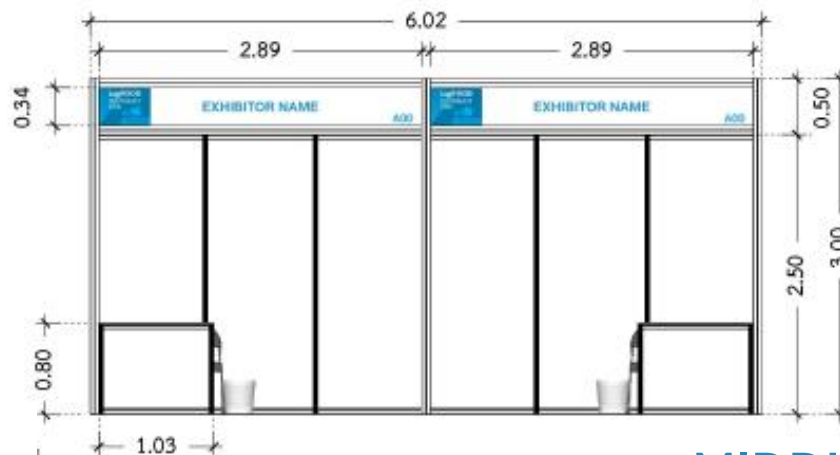
# STANDARD SHELL SCHEME SIZE 18 SQM. (6.00 X 3.00 M.)

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Furniture List	
Lockable Cabinet	2
Grey Fiber Chair	4
Waste Basket	2



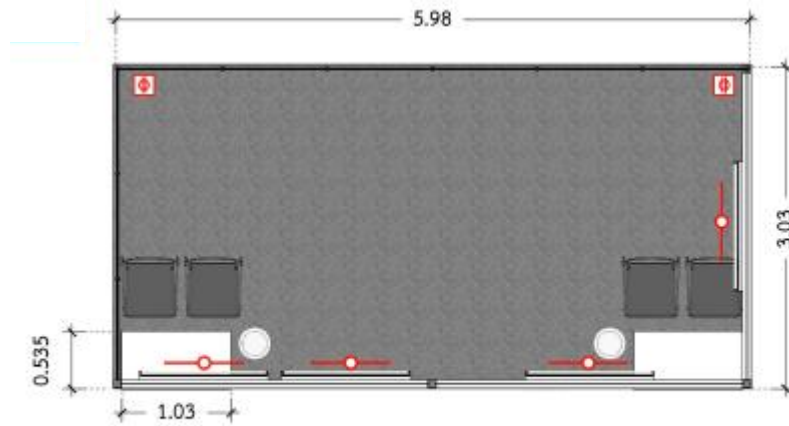
Electrical equipment list		
	Fluorescent	4
	Power socket 5A	2

MIDDLE BOOTH

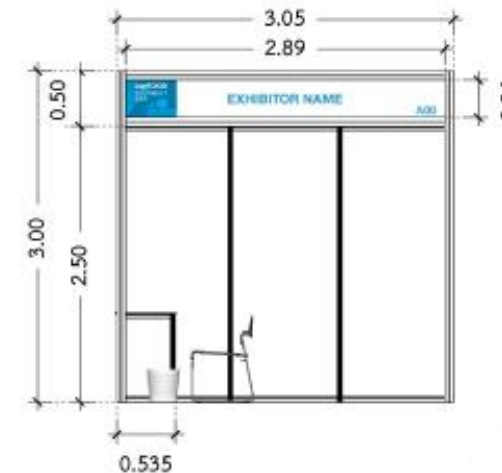
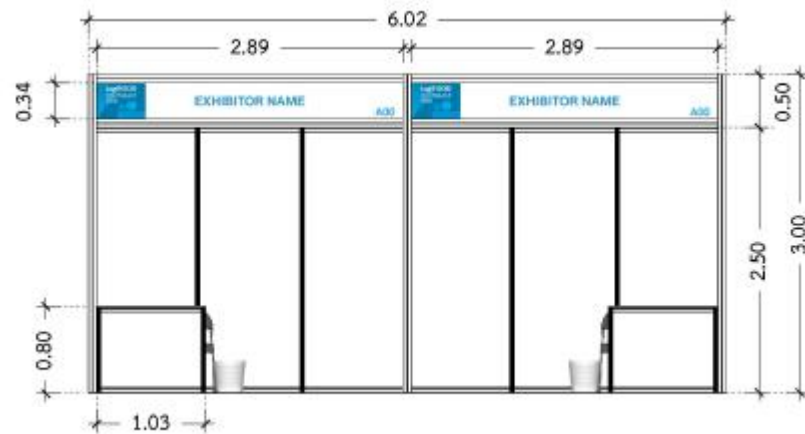
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Furniture List	
Lockable Cabinet	2
Grey Fiber Chair	4
Waste Basket	2



Electrical equipment list		
	Fluorescent	4
	Power socket 5A	2

## CORNER BOOTH

# PACKAGE ENTITLEMENT

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Entitlements	*6 sqm	*9 sqm	*18 sqm	*27 sqm	*36 sqm
Needle Punch Carpet	As per stand space				
System wall, 2.5 mH, white color PVC covering	As per stand space on all closed sides				
Fascia board, 3.0mW x 0.3mH in PVC sheet finish	On all open sides				
Graphic exhibitor name and booth number on fascia	On all open sides				
Lockable cabinet size 0.50D x 1.00W x 0.80H m.	1 no.	1 no.	2 no.	3 nos.	4 nos.
Gray color fiber chair size 0.50D x 0.43W x 0.75H m.	2 nos.	2 nos.	4 nos.	6 nos.	8 nos.
Wastepaper basket	1 no.	1 no.	1 no.	2 nos.	2 nos.
Fluorescent Lights LED 18W. (white light)	2 nos.	2 nos.	4 nos.	6 nos.	8 nos.
Socket outlet, 5 Amp (not for lighting)	1 no.	1 no.	2 no.	3 nos.	4 nos.

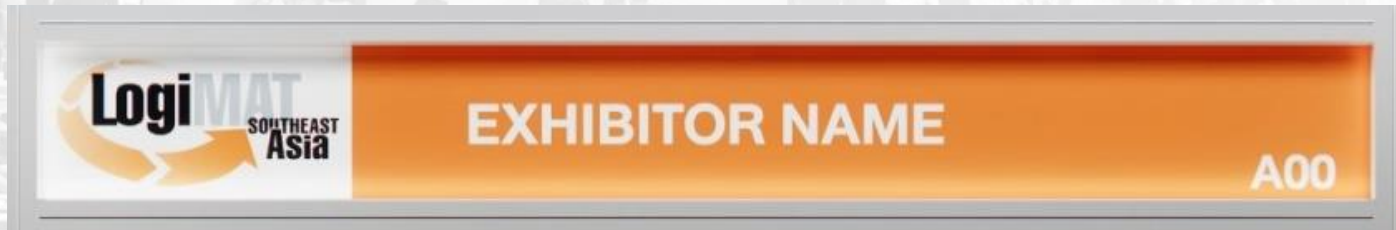
# FASCIA BOARD

16 - 18 OCTOBER 2024

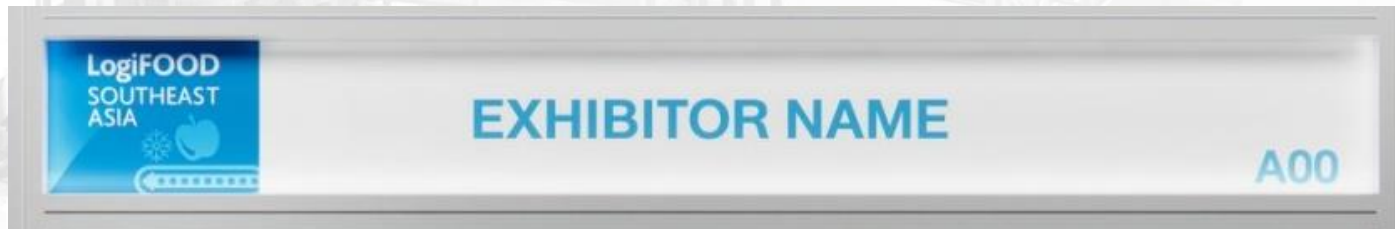
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[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



For standard booth exhibitors it is necessary to complete Form 5 Fascia **by September 20, 2024** at [sales@aplusutility.com](mailto:sales@aplusutility.com)



LogiMAT's Fascia Board



LogiFOOD's Fascia Board

- Fascia wooden panels size 3.00W x 0.30H m.
- Event logo w/ inkjet sticker print size 0.45W x 0.30H m. mount on fascia board
- Exhibitor name and booth number w/ die-cut sticker paste on fascia board (max. 24 letters)

**Remark :** If this form is not received by the above deadline, the company name and details as in the application form will be used. In all cases, abbreviations will be used.

## **Fascia name Form**

**Submission Deadline : September 20, 2024**

**Submission E-mail : sales@aplusutility.com**

# RULES FOR STANDARD BOOTH

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



1. Do not move, add or change the shell scheme and fascia. Should you wish to do so, please contact the Official Contractor at Exhibitor Service Counter.
2. Exhibitors need to inspect the quality of booth/decorative equipment and furniture before using. If there are any defects or missing parts, please inform the Official Contractor for correcting/changing. Otherwise, it is the exhibitors' responsibility in case of any damages to their exhibits.
3. For safety reasons, please do not lean/place any objects on the glass of furniture. The Official Contractor will not be responsible for injury or accident that occurred.
4. Do not take or use furniture from the neighboring booth without permission.
5. Do not spray adhesive, glue, or silicone on the wall panels. Please use suitable tape that does not damage or leave any residue when installing inkjets/ posters on the wall panels or counter.
6. Do not paint, spray paint, scratch, or write on the wall panels.



# RULES FOR STANDARD BOOTH

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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7. It is strictly prohibited to drill, nail, shoot nails, or cause damage to the wall panels or any part of the booth structure. If you need to install anything to the wall, please contact our official contractor.
8. The maximum weight that booth structure and shelf can hold is 5 kg. The organisers are not responsible for injuries or accidents that occur.
9. If the exhibitor does not want any furniture in the booth, the exhibitor can inform the official contractor to remove it. furniture cannot be changed to other types or refunded.

**Remarks: 1. In case of damage to walls and structures, a fine of 2,000 THB per item of damage will be imposed.  
2. We offer a masking tape service for sticking posters on the wall panels of shell scheme booths. The price is 350 THB per roll.**

ภาพตัวอย่าง เทปกาวถูกประเภท

Examples of suitable masking tape



ภาพตัวอย่าง เทปกาวผิดประเภท

Examples of incorrect types masking tape



## A Plus Utility Management Co., Ltd.



50/259 Moo 9, Chaengwattana Road,  
Bangpood, Pakkred, Nonthaburi 11120 THAILAND



+662 090 2542-46



sales@aplusutility.com  
info@aplusutility.com



A Plus Utility Management Co.,Ltd.

**EVENTS SOLUTION** ELECTRICAL SERVICE  
**EXHIBITION CONSTRUCTION**  
AUDIO / VISUAL EQUIPMENTS **INTERIOR DESIGN**  
**SHOP DISPLAY** GRAPHIC PRINTING



For further detail, you may explore our company profile through these links:



website : [www.aplusutility.com](http://www.aplusutility.com)



facebook : A Plus Utility Management Co.,Ltd



youtube : A plus Utility

**16 - 18 OCTOBER 2024**

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**FOR RAW SPACE EXHIBITOR**

# RAW SPACE DOCUMENT SUBMISSION

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



1

Submit Form 6 Raw Space Exhibitor, with your contractor details and booth design including detailed drawings of elevations, layout and perspective **by 25 Sep 2024.**

At : [operations-ih@koelnmesse-thailand.com](mailto:operations-ih@koelnmesse-thailand.com)  
for approval.

# RAW SPACE DOCUMENT SUBMISSION

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



# 2

Place a refundable hall clearance deposit with Expolink Global Network Ltd Per square metre is charged at THB 1,000.-

The maximum collectible amount is THB 150,000.-

- The Hall Clearance Deposit shall be returned in full to the contractor by 1 Nov 24 when no damage occur.

To

Expolink Global Network Ltd

B.B. Building 10th floor Room No.

1007 Sukhumvit Rd. ( asoke ), Klong  
teoy nau ,Wattana, Bangkok 10110

**\* Opening Hours, Mon – Fri 9.00 – 17.00 Hrs.**

**\*\* Cheque date within 11 October 2024\*\***

# RAW SPACE DOCUMENT SUBMISSION

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)




3 When the contractor/exhibitor has completed 2 steps. The organiser will send the following documents via email

- Design Approval email
- Vehicle Pass

**16 - 18 OCTOBER 2024**

Bangkok International Trade and Exhibition Centre (BITEC)  
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# RULE & REGULATIONS FOR BOOTH CONSTRUCTION

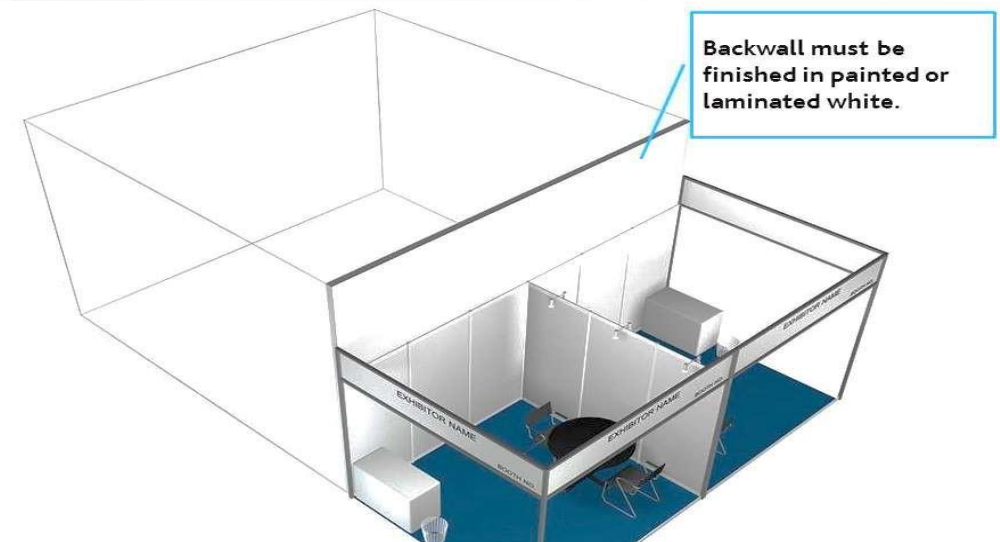
# BOOTH WALL

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- Where the stand abuts onto another stand, the walls of the adjacent stand are strictly not allowed to be used by the Exhibitor, i.e. every Exhibitor is responsible to build their own walls to separate their stand. **Minimum wall height of 2.5m must be constructed and properly finished.**
- Where a booths wall on the common boundary line is higher than the adjacent wall, the visible rear surface must be of double cladding and finished in painted or laminated plain color. **Name boards/ Logo cannot be displayed over an adjacent Exhibitor's back-wall and/or sidewall.**





# BOOTH HEIGHT

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



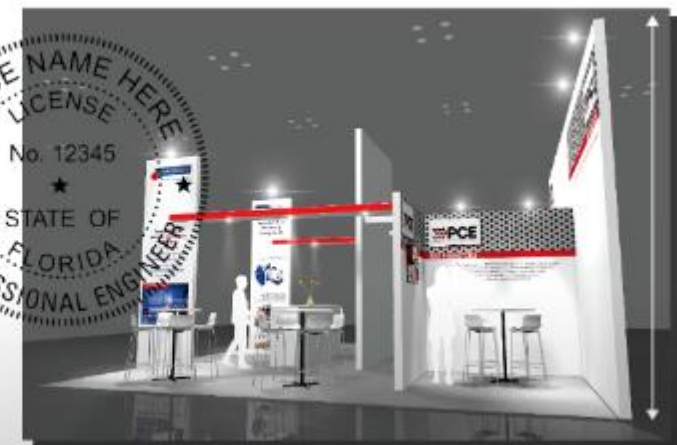
- Depending on the location of the stand, stand structure or any form of fitting & display elements may be erected to a height of **5 meters**. Any higher is subject to the approval of the Organiser and Venue Owner and on case-by-case basis. The Organiser has the right to request the change, modification, lowering or shortening of any backwall or sidewall, if such, in the opinion of the Organiser, may obstruct the view or exposure of other stands. No need to set back but back wall must be nicely covered with plain colored.
- The maximum permitted stand height is 7 meters. **Exhibitors with booth higher than 5 meters** will require approval from a civil engineer and have to submit Safety Certified Letter.



≤ 5 M.

Civil Engineer Approval

  
(Authorized by)  
\_ / \_ / \_



6-7 M.

# BOOTH FRONTAGE

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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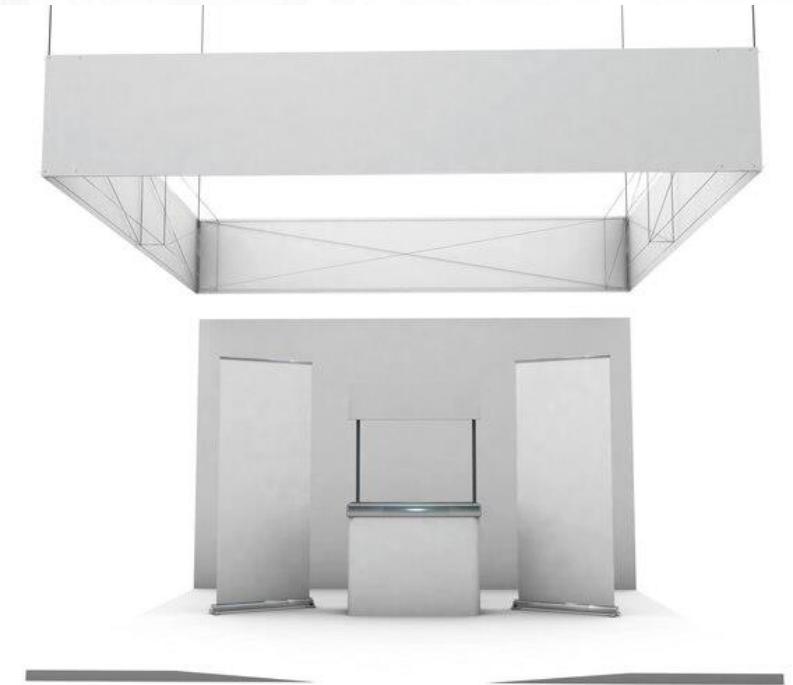
All stands must have at least **50%** of any frontage facing an aisle left open, or fitted with transparent (see through) material. This area must be visibly-free of obstruction. Island booths are not allowed to construct a full wall.



- The maximum point of the hanging structure is 9 m from the floor and the lowest point of the hanging structure is 7 m from the floor.

**Remarks : All Rigging and/or hanging structures are NOT allowed except the raw space booth that over 54 Sqm. And have to contact organiser for approval. The official contractor will be responsible for the hanging and there is an additional cost (Air Space fee & Installation).**

- Rigging Point, Main beam supports 200 kg. per node and the Whole main beam supports 2,000 kg. / beam and Sub beam supports 100 kg. per node and Whole main beam supports 1,000 kg. / beam.



# DOUBLE STOREY

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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- Double storey booths will only be allowed provided the minimum contracted floor area for the lower tier of the particular booth is **60 square meters**
- The space rental rates for the contracted floor area at the upper tier shall be **one-third (1/3)** that of the lower tier.
- The contracted floor area of the upper tier **shall not exceed 50%** of the contracted floor area of the lower tier of the particular booth.
- The upper tier must be spaced 1 meter from neighboring booth walls.
- The maximum permitted stand **height is 7 meters**. And will require approval from a civil engineer and have to submit Safety Certified Letter.



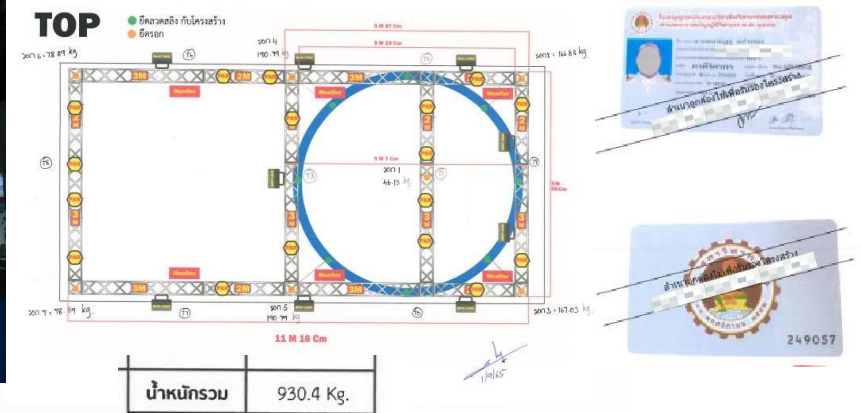
# OTHERS

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- To ensure the safe and smooth erection of **booths and structures over 5 meters height or double-storey booths and booths with balconies**, the perspective must submit the following for review to the organiser and BITEC with an engineer (Professional Engineer/Associate Engineer) approval no later than 30 days (**10 Sep 24**) before the move in period.
- The truss with structures, which must be approved by an engineer (Professional Engineer/Associate Engineer), and includes rigging plot and grand total weight, must be submitted to the organiser and BITEC to review no later than 14 days prior to the move in period (**25 Sep 24**).



# OTHERS

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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- Accessing the catwalk area requires informing the organiser and presenting your ID card at BITEC's security room (behind event hall 103 or 98) before entering.
- The event hall **does not allow** the use of circular saws, chain saws, or angle grinders; **only hand saws are allowed**, and scrap materials must be protected by floor covering.
- Paint, only allow watercolour and only use abrasive sandpaper and air sander machine with vacuum tube in order to avoid smell of colour and dust.



Head protection  
Falling or flying objects,  
overhead objects

Harness lanyard  
more than 6 feet or more  
above a lower level



WWW.NL-TOOLS.COM

**16 - 18 OCTOBER 2024**

Bangkok International Trade and Exhibition Centre (BITEC)  
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# OTHER RULES & REGULATIONS

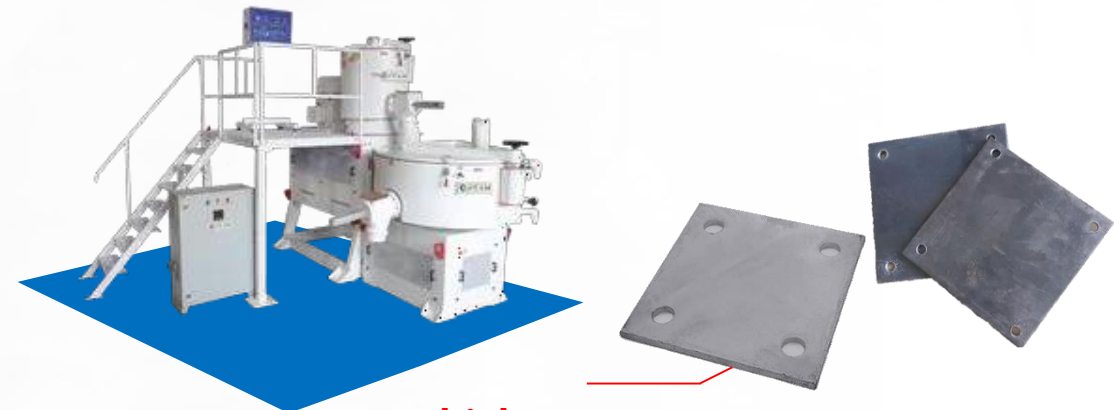
# OTHERS

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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- The floor loads in each area are different. If the weight of machines being displayed or demonstrated exceeds the maximum weight limit, the contractor or exhibitor must place a steel plate under the machine or its leg and ensure that the weight after calculation falls within the weight criteria. **At least 14 days before the move-in period**, the machine details must be submitted to the official freight forwarder and BITEC for review by the contractor or exhibitor. (For additional information, the contractor or exhibitor can contact the official freight forwarder).
- If you have a machine with 2 levels, it is required to submit the perspective or machine details with permission from an engineer (Professional Engineer/Associate Engineer) to the official freight forwarder and BITEC for review **no later than 14 days prior to the move in period**.



**Thick 2 cm.**



- The use of double-sided tape (such as adhesive tape, foam tape) and glue on the floor **is prohibited**. Contractors or exhibitors are only permitted to use carpet tape to prevent damage.



- The contractor or exhibitor is **responsible for removing all leftover construction and demonstration materials from the venue.**



- **Do not** put any obstructions in the fire exit door, entrance area, aisle, electrical control panel, fire hose cabinet, and fire alarm.



- Booths located near the building partition, wall, or emergency exit door **are not permitted** to have any items placed behind them due to the possibility of damage.



- Advertising balloons or inflatable balloons need to be placed properly and shouldn't have any impact on nearby booths. **Helium is the only gas permitted and balloons must be inflated outside the building.** The details of the balloons should be submitted to the organiser and BITEC for review no later than 14 days before the move-in period.



- To ensure the safety of the exhibit, it is imperative that **the gasoline in the vehicle does not exceed 1/8 of the fuel tank.**
- Additionally, all battery cables must be removed and should be securely wrapped with electric tape to prevent any potential sparks. Electrical system wiring for exhibit vehicles must comply with safety standards.



- ✓ **Every Booth must have carpeting or floor covering.** Standard carpet tape must be used for the booth construction. Exhibitors are forbidden to use materials which are difficult to clean; otherwise extra cleaning expenses will be paid by the exhibitor.
- ✓ Nailing, screwing and drilling of holes are not allowed onto any parts of the hall. Construction inside the hall It should not be sawed, cut, spray painted, or do anything that causes pollution within the exhibition area.
- ✓ Any damages to their booths, fixtures & fittings and the Exhibition venue, the organiser reserves the right to deduct these damages from Hall Clearance Deposit.

**\* Exhibitors who apply for "Space Only" specially designed stands should submit their electrical order together with their layout plan before the deadline via form 10**

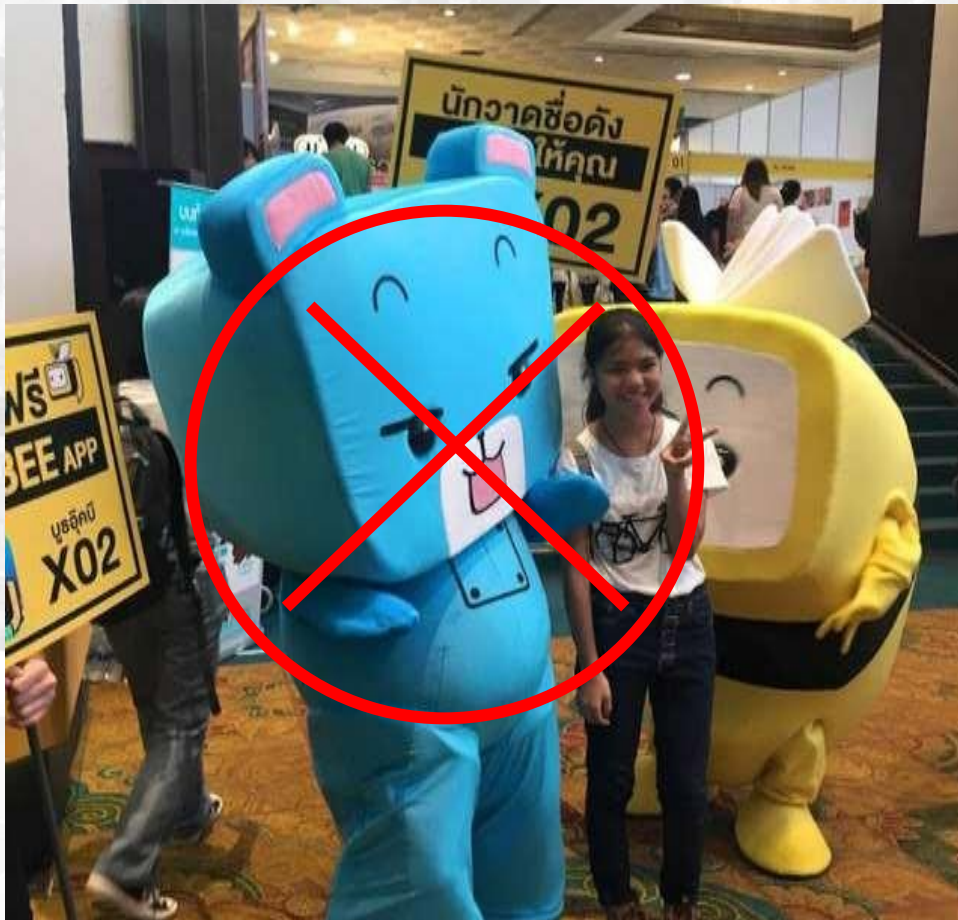
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**NO FLYER DISTRIBUTION. NO TROOP. NO MASCOT OUTSIDE YOUR BOOTH.**



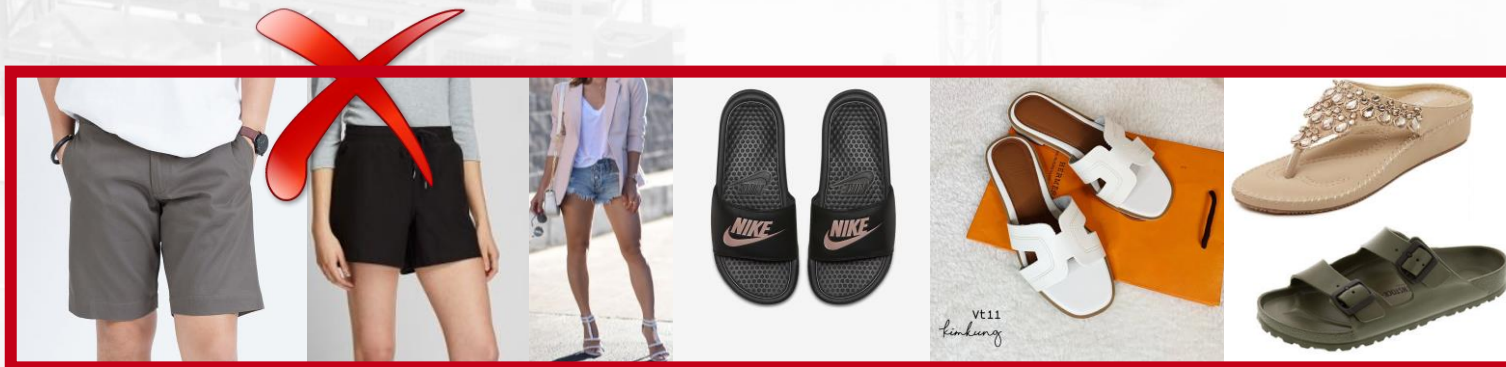
# OTHERS

16 - 18 OCTOBER 2024

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- Do not place any equipment, products, or banners outside your booth area.
- Items that were not notified in the application form are not allowed to be displayed at the event.
- **Business Attire or smart casual are compulsory.** Shorts, sandals and/or slippers are not permitted to the exhibition hall during set-up days on 14-15 October 2024 and show days on 16-18 October 2024.



# SAFETY MEASURE

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- Children are not permitted to enter the event area while move in and move out activities are taking place.
- Animals or pets are not permitted to enter the event area during the move in and move out period.
- Smoking indoors is strictly prohibited and can only be permitted in designated areas.
- Consumption of alcohol is strictly prohibited while move in and move out period.
- Wearing slippers is not permitted in the event area during the move in and move out period.

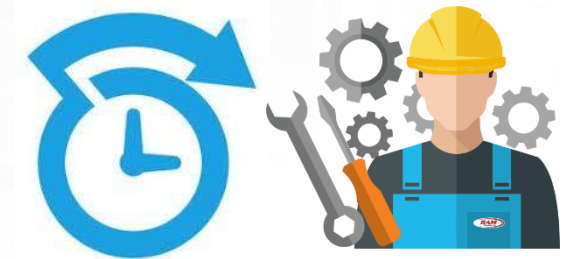




- If a contractor or exhibitor wants to install overtime, they should notify the organiser before 9:00 PM at the organiser office in front of EH 100. **Overtime cost** will be charged for THB 5,000 per booth per hour (not including VAT 7%) due to working time after 24.00 hrs. onwards.

**\*Electric power is not included in these prices.**

- In case of exhibitor/contractor needs to use the power supply for stand construction after 24.00 hrs. You must request at Exhibitor Service Center for extra time in advance.
- After the event period, utilities will no longer be available unless you have arranged for extended services or a 24 hours power socket through the official contractor. Organiser cannot be held responsible for any damage to all the equipment and/or products once the system is shut down.



16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
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4

OFFICIAL ELECTRICITY



# RULES AND REGULATIONS FOR UTILITY SERVICES

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- There are two main power supply circuits : "Lighting Power Circuit" and "For Exhibit Power Circuit."
- The standard supply is a single phase AC 220V, 50Hz with approximately 10% voltage fluctuation. For the safety of your equipment, please use a stabilizer.
- ✓ Please note that the Exhibitors or Contractors who require the electricity, please order a circuit breaker size which is bigger than 20 % at least for safety factor of safety standard and avoid accidents from using full power.
- ✗ Internal wiring appropriate power cables must be used according to the standard and must be the grounding system at every point of installation, if the company deems it unsafe according to the specified standards, the company reserves the right to temporarily stop supplying electricity Until it is fixed according to the standard, then the electricity can be discharged normally.

# RULES AND REGULATIONS FOR UTILITY SERVICES

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- ✓ In case of ordering a breaker 380V.3P50Hz. allowed to use 1 sub-circuit only. If an exhibitor wants to use more than one sub-circuit, a load center cabinet must be installed(LoadCenter) for use with sub-circuits If detecting that there is no loading center cabinet installed(LoadCenter) the company. We reserve the right to temporarily suspend electricity. Until it is installed, then the electricity will be released normally. And connecting wires to breakers must be connected with ring terminals only. Do not use bare wires to connect directly to breakers.
- ✗ Any unauthorized connection to electrical circuits, modifications, use of multiple outlets, or any other electrical connection. This may cause the electricity to be cut off without prior notice. And all types of electrical connections must comply with regulations and safety standards without exception.
  - In the event that the contractor causes an electric shock within the area themselves, the contractor or exhibitor must complete the correction and be inspected by the company's staff before releasing electricity again.

# RULES AND REGULATIONS FOR UTILITY SERVICES

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



- 30 minutes after exhibition closing, the power supply for the exhibits will be disconnected. Except for the point where the 24-hour electricity service is reserved only.
- It is mandatory for those exhibitors who have been authorized to use their own special lighting to order electrical sources using section C or D in the Electrical Order Form.
- ✓ Requesting additional electrical services in the order form must be specify the installation location of electrical equipment and utilities. If there is a request to relocate, there will be a relocation service fee.
- The list of electrical equipment that has been ordered to used for the exhibition day, the company will reserve the right to **turn-on for test system at 1:00 p.m.** on the last day of construction. As for the case where there is an order for electricity for construction and dismantle through the company will turn -on the electricity for use on the date specified

# ELECTRICAL ORDER FORM

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



**Section A.** It is a breaker box that cuts off the electricity used for exhibiting products such as TVs, or electrical appliances for use in various demonstrations. In case exhibitors want to use electricity 24 hours must clearly specify it in the documents. The price must be twice the price on the form.



**Section B.** Rental of light bulbs to illuminate the booth such as fluorescent tubes, spotlights, etc., at such prices, ready to install and with electricity.



**Section C.** It is a circuit breaker that cuts electricity and electric bulbs used for lighting such as fluorescent bulbs, spotlight bulbs, etc.

**Section D.** It is an electric discharge point used in the event that a small number of light bulbs are used to decorate the booth.



**Remark : Form 7 Service Location Plan : Used for specifying the installation location of electrical equipment that has been reserved with the company. If not specified otherwise, all your requested utility points will be placed upon our contractor's discretion.**

# RULES AND REGULATIONS FOR UTILITY SERVICES

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



## ตัวอย่างการติดตั้งอุปกรณ์ไฟฟ้าที่ถูกต้องและปลอดภัย



## ตัวอย่างการติดตั้งอุปกรณ์ไฟฟ้าที่ไม่ปลอดภัย (ห้ามติดตั้ง)



# A Plus Utility Management Co., Ltd.



50/259 Moo 9, Chaengwattana Road,  
Bangpood, Pakkred, Nonthaburi 11120 THAILAND



+662 090 2542-46



sales@aplusutility.com  
info@aplusutility.com



A Plus Utility Management Co.,Ltd.

**EVENTS SOLUTION** ELECTRICAL SERVICE  
**EXHIBITION CONSTRUCTION**  
AUDIO / VISUAL EQUIPMENTS **INTERIOR DESIGN**  
**SHOP DISPLAY** GRAPHIC PRINTING



For further detail, you may explore our company profile through these links:



website : [www.aplusutility.com](http://www.aplusutility.com)



facebook : A Plus Utility Management Co.,Ltd



youtube : A plus Utility



16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



# OFFICIAL FREIGHT FORWARDER



# RULES & REGULATIONS

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



Exhibitors will be allowed to use **only small trolleys or hand carry** to move the exhibit within the exhibition area



Heavy and large exhibits that require pallet truck, forklift, or crane to operate the movement must be handled by the official freight forwarder only



## Logistics services from door to booth/ port to booth

Onsite handling Manpower & Equipment

Trucking Service

Airfreight / Seafreight Services  
for return shipment

Courier Services



### Customs Clearance

- Temporary importation

- ATA CARNET
- BANK GUARANTEE
- BONDED WAREHOUSE

- Temporary import license from FDA or Government Department

- Permanent Importation

- CONSUMABLE ITEMS
- PROMOTIONAL ITEMS : BROCHURES, CATALOGUES
- COURIERS SERVICES

# DEADLINE OF SHIPMENT

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



## DOCUMENT



### NO LATER THAN

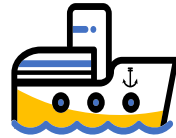
**6 Sep 2024**

Submitted related document as follows :

- Commercial invoice
- Packing list
- Catalogue

for both temporary and permanent importation

## SEAFREIGHT



### ARRIVAL DEADLINE

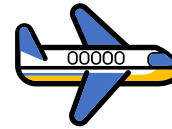
**LCL**  
**20 Sep 2024**

**FCL**  
**27 Sep 2024**

Shipment must be arrived to port.

Destination port :  
**BANGKOK PORT**

## AIRFREIGHT



### ARRIVAL DEADLINE

**27 Sep 2024**

Shipment must be arrived to airport.

Destination airport :  
**SUVARNABHIMI AIRPORT**

## ONSITE



### SUBMITTED FREIGHT FORM DEADLINE

**15 Sep 2024**

Deadline of submitting form for onsite service and confirm quotation no later than : **15 Sep 2567**

# CONTACT DETAIL

16 - 18 OCTOBER 2024

Bangkok International Trade and Exhibition Centre (BITEC)  
[www.logimat-sea.com](http://www.logimat-sea.com) | [www.logifood-sea.com](http://www.logifood-sea.com)



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Thanunprasit Laimeknakamol

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ธันนัทประสิทธิ์ ลายเมฆณกมล

Tel: +66 063 080 3701

Fax: +66 2 367 5020

Email : [exh-thailand@dbschenker.com](mailto:exh-thailand@dbschenker.com)

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# OTHER FACILITIES

# VENUE GUIDE

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## VENUE GUIDE

### 3rd FLOOR FOOD & BEVERAGE ZONE

FOOD & BEVERAGE

### 2nd FLOOR BHIRAJ CONVENTION CENTRE ZONE

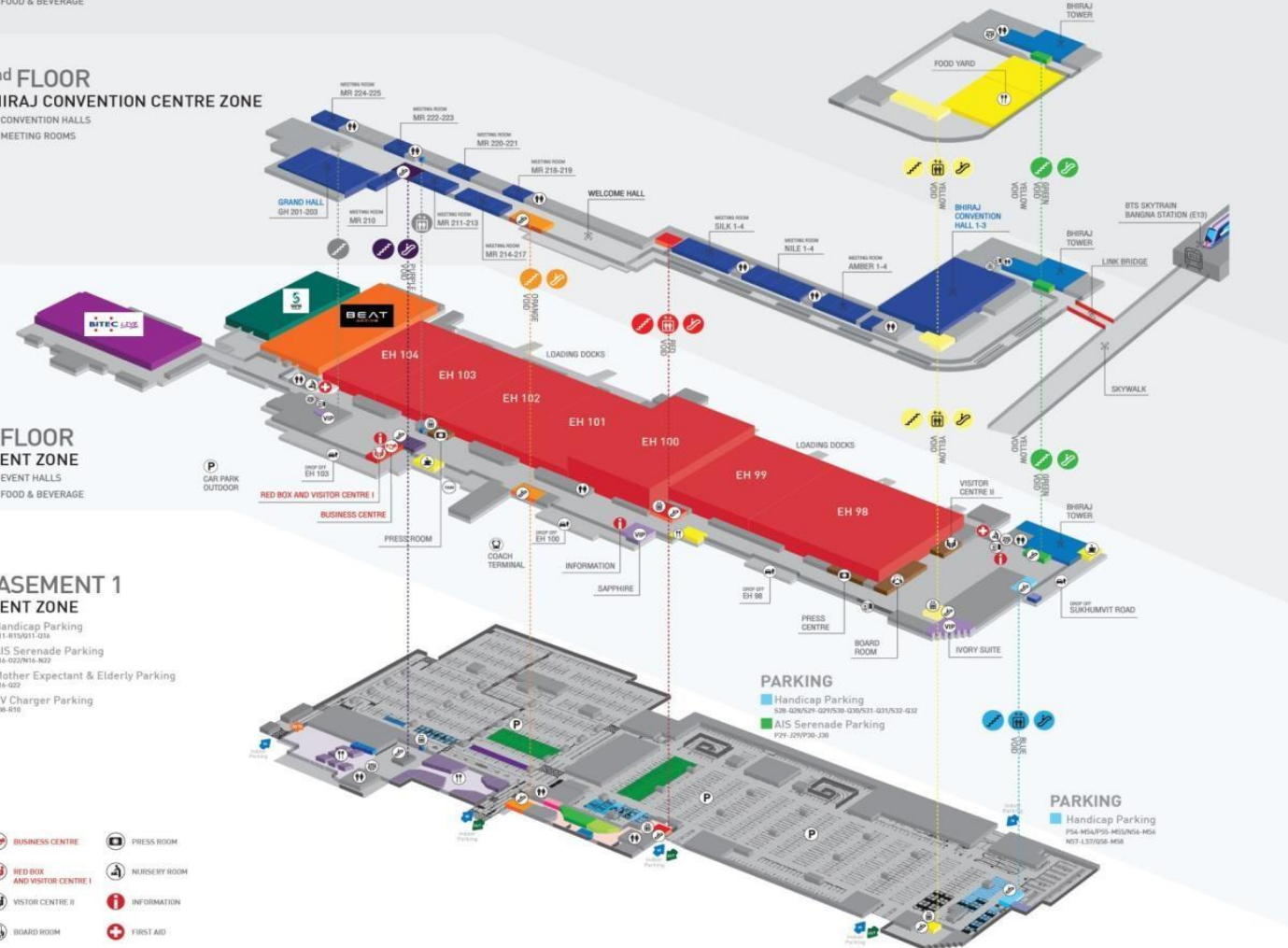
CONVENTION HALLS  
MEETING ROOMS

### G FLOOR EVENT ZONE

EVENT HALLS  
FOOD & BEVERAGE

### BASEMENT 1 EVENT ZONE

- Handicap Parking (B1A-B1D/011-016)
- AIS Serenade Parking (B1A-022/N1A-N22)
- Mother Expectant & Elderly Parking (01A-022)
- EV Charger Parking (B08-K10)



- |                |                 |                   |                              |              |
|----------------|-----------------|-------------------|------------------------------|--------------|
| CAR PARK       | ESCALATOR       | RESTROOM          | BUSINESS CENTRE              | PRESS ROOM   |
| TAXI DROP OFF  | ELEVATOR        | ATM               | RED BOX AND VISITOR CENTRE I | NURSERY ROOM |
| DROP OFF       | FOOD & BEVERAGE | POWER BANK RENTAL | VISITOR CENTRE II            | INFORMATION  |
| COACH TERMINAL | COFFEE          | LOCKER RENTAL     | BOARD ROOM                   | FIRST AID    |

# VENUE GUIDE

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Bangkok International Trade & Exhibition Centre

# VENUE GUIDE B1

### PARKING

- Handicap Parking  
R11-R15/Q11-Q16
- AIS Serenade Parking  
O16-Q22/N16-N22
- Mother Expectant & Elderly Parking  
Q16-Q22
- EV Charger Parking  
R08-R10

### PARKING

- Handicap Parking  
S28-Q28/S29-Q29/S30-Q30/S31-Q31/S32-Q32
- AIS Serenade Parking  
P29-J29/P30-J30

### PARKING

- Handicap Parking  
P54-M54/P55-M55/N56-M56  
N57-L57/Q58-M58



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## CONVENIENCE STORES



- Car Park
- Escalator
- Elevator
- Restroom
- Food & Beverage
- ATM

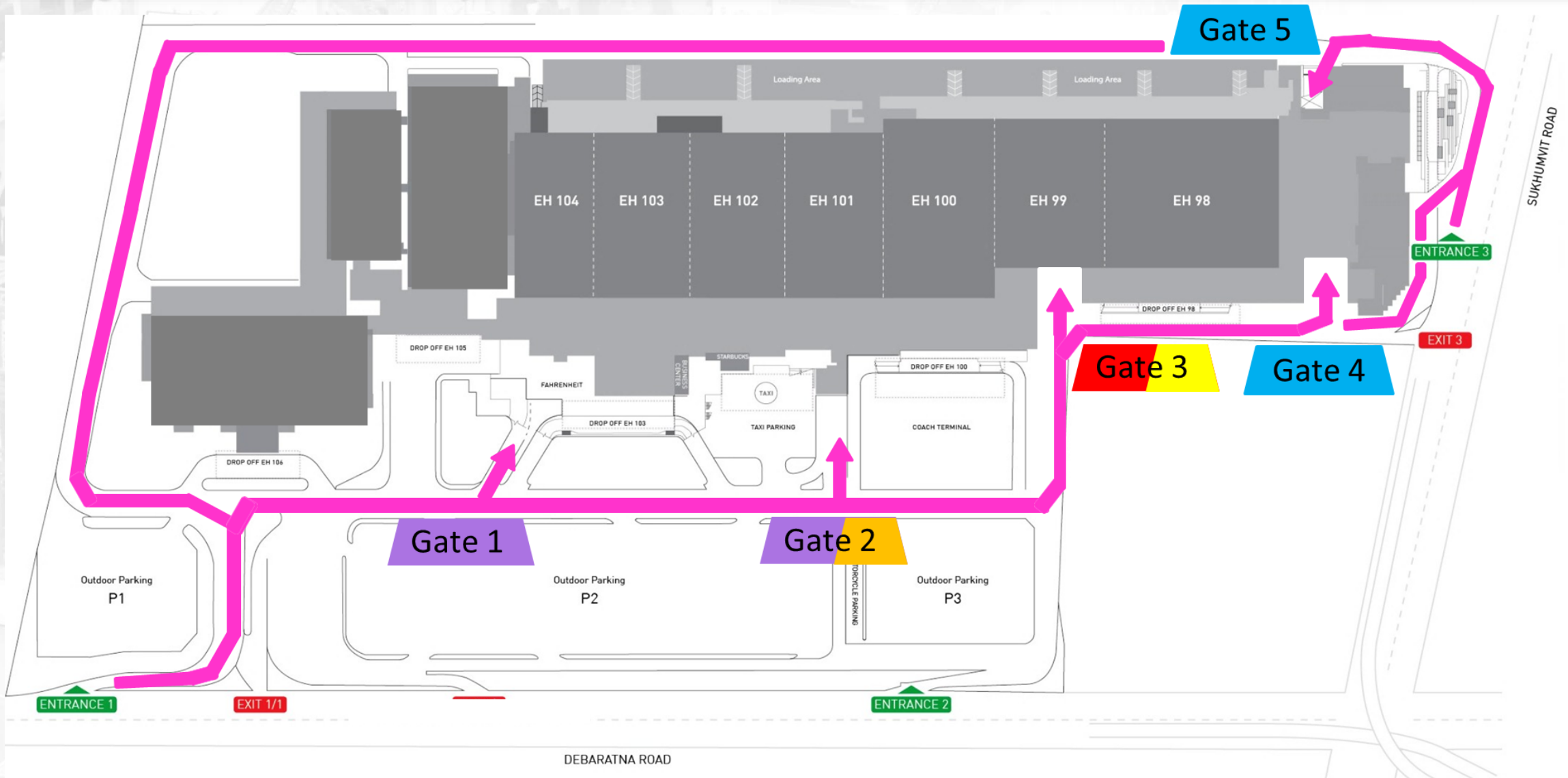




# ROUTES GUIDE TO INDOOR PARKING

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# ROUTES GUIDE TO INDOOR PARKING

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## BASEMENT 1 INDOOR PARKING

Maximum clearance for Basement Area



BANGNA CANAL



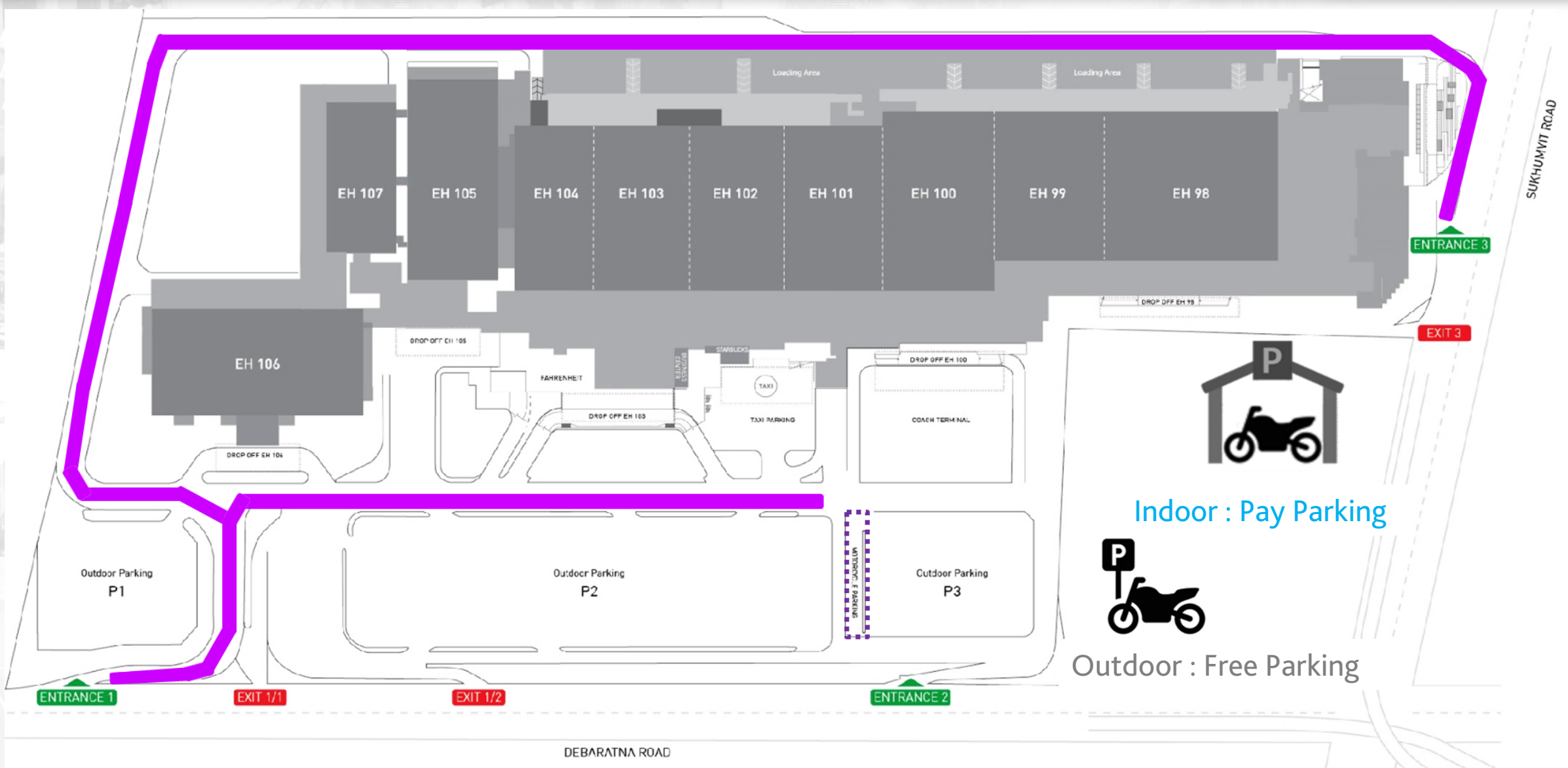
SUKHUMVIT ROAD

DEBARATNA ROAD (Bangna - Trad)

# ROUTES GUIDE TO MOTORCYCLE PARKING AREA

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# PARKING FEE AT EVENT BUILDING

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- Red Card Basement Area First 30mins free
- Navy Blue Card Outdoor Area First 3 hours free
- Succeeding hours 20 Baht/hour
- Indoor Parking opening from 06:00 – 24:00 Hrs.
- No Overnight Parking
- Overnight Parking 100 Baht/hour
- Lost Parking Card 1,000 Bath

# PARKING FEE AT OFFICE BUILDING

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Bangkok International Trade and Exhibition Centre (BITEC)  
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- **Car Blue Card**      **Basement Area**      First 30 mins free
- Succeeding hours      30 Baht/hour
- Overnight Parking      500 Baht/hour

Cut-off time at midnight (Charged on top of regular parking fee)

- Lost Parking Card      1,000 Bath



- **Motorcycle Blue Card**      **Basement Area**      First 30 mins free
- Succeeding hours      10 Baht/hour
- Overnight Parking      300 Baht/hour

Cut-off time at midnight (Charged on top of regular parking fee)

- Lost Parking Card      1,000 Bath

**\*Parking fee cannot be waived**

# BITEC ONLINE ORDER

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Bangkok International Trade and Exhibition Centre (BITEC)  
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Order before  
**27 September 2024**

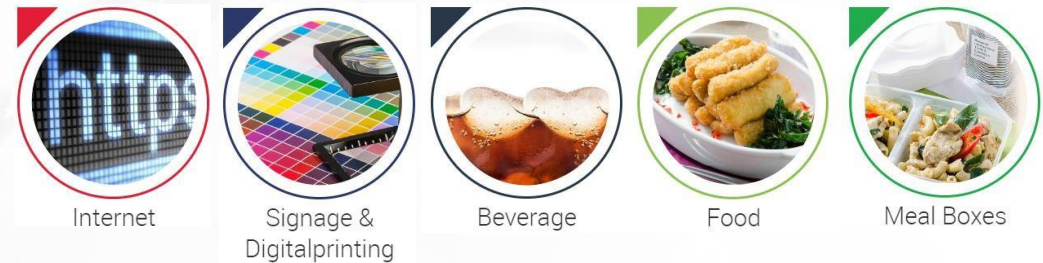
For Booth Catering and other services from BITEC you should order via BITEC Online Order. Please see the guideline [Here](#)

**\*Only selected products and services offer during onsite. For more information contact BITEC Online Order Tel. 02 726 1999 ext. 7514**

**Remark : Noted : Request Pre order 14 days before 1<sup>st</sup> move in date for Internet, Signage, Food, Beverage, Meal boxes**



[Sign In](#) [www.bitec-onlineorder.com](http://www.bitec-onlineorder.com)



# OFFICIAL HOTEL

16 - 18 OCTOBER 2024

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The screenshot shows a web browser displaying the official hotels page for LogiMAT SEA. The page features the event logo, dates (October 16-18, 2024), location (BITEC Bangna, Hall 100, Bangkok, Thailand), and a 'Register to Visit Now!' button. A navigation menu includes Home, Trade Fair, For Exhibitor, For Visitor, Highlight Activities, Post Shows, Press, and More. The main content area highlights the AVANI Sukhumvit Hotel (5 Stars) with a room image and a table of rates.

Room Type	Rate (Single) THB	Rate (Double) THB
Avani Room	3,300 net	3,600 net
Avani Skyline Room	3,600 net	3,900 net

• The above rates are inclusive of breakfast.

Buttons: Hotel Website > Reservation Link

**TO MAKE YOUR PARTICIPATION IN THE EVENT MORE CONVENIENT. YOU CAN RESERVE A ROOM WITH THE EVENT'S OFFICIAL HOTEL. FOR MORE DETAILS [CLICK!](#)**

**16 - 18 OCTOBER 2024**

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# CONTACT



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Koelnmesse Thailand (c/o Expolink Global Network Ltd.)

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THANK YOU AND SEE YOU SOON

